

# Nicotine Anonymous World Services

## Intergroup, Committees and Officers Reports for the 2025 Conference

### Contents

<b>Officers .....</b>	<b>3</b>
1. Chairperson.....	3
2. Secretary.....	5
3. Office Manager .....	6
4. Treasurer Report .....	7
<b>Intergroups .....</b>	<b>8</b>
1. Chicago (CINA) - No Report .....	8
2. Georgia .....	8
3. Maryland.....	8
4. Minnesota.....	9
5. New Jersey/Pennsylvania .....	10
6. New York Metropolitan Area .....	10
7. Northern California - No Report .....	11
8. Southern California .....	11
9. Iran.....	11
10. Nicotine Quit Buddies - No Report.....	13
11. Voices of Nicotine Recovery.....	13
12. Free Bridge .....	14
13. UK.....	14
14. India - No Report.....	14
15. Russia - No Report.....	14
<b>Committees .....</b>	<b>16</b>
1. Archives Coordinator.....	16
2. Conference Committee Report - No Report.....	16
3. E-mail coordinator - No Report.....	16
4. In Reach Coordinator .....	16

5.	International Groups Coordinator .....	19
6.	Literature Coordinator .....	19
7.	Meeting list Coordinator - No Report .....	21
8.	Name&Logo, Trademark Policy Coord - No Report .....	21
9.	On Demand/E-publishing Coordinator .....	21
10.	Online Meeting Coordinator .....	22
11.	Outreach Coordinator - No Report.....	22
12.	Pen Pal Coordinator – Email No Report.....	22
13.	Pen Pal Coordinator – Paper No Report .....	23
14.	Seven Minutes Editor.....	23
15.	Service Structure Committee .....	23
16.	Teleservices Coordinator.....	24
17.	Traditions Committee Coordinator.....	25
18.	Translations Coordinator.....	26
19.	Web Coordinator .....	28
20.	Worldwide meeting list coord. - No Report.....	28
21.	Ad hoc Workshop Committee .....	28

# Officers

## 1. Chairperson

### **Happy Conference!**

#### **Finalizing This Board Year – in the Heart of Texas**

Time flies—especially when you’re having fun and... when you’re Chairperson of the NAWS Board. This year has gone by both incredibly fast and, at times, surprisingly slow. And now, here we are in Austin, in the heart of Texas, to listen to what the fellowship needs and wants. More than ever, I realize that NAWS does not govern. Our role is to provide structure, safeguard it, and facilitate members in holding meetings and work their own recovery.

Attending a NicA meeting, NAWS can feel distant. Its impact may not always be immediately visible. But without world services, we wouldn’t have literature to work with, a platform to announce meetings, or a structure that ensures every member’s voice is heard.

### **Putting Traditions into Practice**

I have poured my heart, soul, and countless hours into this role, and it has been a privilege to put our traditions into practice. What do they truly mean when working together on complex projects, navigating different opinions on how to move forward, and making difficult decisions?

### **The Journey to a New Website**

One of our main focuses this year has been the development of our new website—and what a journey it has been (and still is)! From securing approval from the Board and fellowship, shifting to a new direction, assembling a committee, selecting and working with a professional company, to designing, testing, and writing, more testing —this process has been challenging, exciting, and incredibly educational.

Now, as we fill the website with content, I’m reminded of how complex this stage can be. Do we have the correct and most up-to-date documents? What format should we use? What language? How do we store everything in an accessible and secure way? Is

everything in line with our Traditions? And through it all, we must remember: we are doing this for the newcomer.

On top of that, we are all volunteers—spending countless hours behind our screens, doing the best we can with the time we have. The website’s first launch will take place at this conference, and I am eager to hear the fellowship’s feedback. Likely, we’ll need the summer to refine, test further, and then... we go live!

I truly hope the new website will benefit other areas, such as Outreach, Inreach and Teleservices. Moreover, I hope more newcomers will find us and we can better support our meetings with resources that are easy to find, like our meeting formats, articles from Seven Minutes and news from the Board and Committees.

### **Strengthening Engagement Through Workshops**

Another major area of renewal this year has been the workshops for delegates—four in total. A new committee was established, and working with them has been incredibly rewarding. Initiatives like these create opportunities for members to get involved while also helping to ease the burden on the conference.

### **Teamwork**

As a Board, we have been truly blessed to have all nine positions filled by members from a variety of nationalities and backgrounds. It has been incredibly rewarding to combine our strengths and talents, support each other in areas where we were still learning, and grow together as a team. Working with such a committed group of members has been a true privilege.

I hope other members will feel inspired to step into service as well—there is so much to learn, and this is a wonderful way to put gratitude into action.

As rotation is an essential principle in our fellowship, I will be stepping down as Active Chairperson. I am handing over the role to Matthew, while Terri D. will take on the role of Active Secretary, and Jilly C. will serve as Active Treasurer. I have full confidence in their ability to lead and serve with care and dedication.

A heartfelt thank-you to George V., Tammy T., and Danelle R., who will rotate off the Board. Your countless hours of selfless service, your ideas, and your hard work have helped keep this fellowship alive and thriving. I also want to give a big thanks to El R. who stepped back in as Active Secretary for a third year and Bill P., who has served as Active Treasurer and multiple other roles in and outside the Board. They can finally enjoy being Emeritus.

And last but not least, thank you to Allison—our steady rock as Office Manager. In all this movement, you are the one we can always lean on.

## **Lessons and Reflections**

At the start of my term as Chairperson, I was given the advice: “You can’t do it all.” And that has certainly proven true.

Fortunately, many other committees and trusted servants have done an outstanding job in their own areas. And I believe that’s exactly why we call them trusted servants—we must trust one another.

Only then can we stay united, as our First Tradition reminds us.

Our common welfare should come first; personal recovery depends upon Nicotine Anonymous unity.

With deep gratitude, Marian D.

Chairperson Nicotine Anonymous World Services

## **2. Secretary**

The NAWS secretary team has sharpened our pencils and are ready for the WSC in Austin. We have enjoyed working together and believe we’ve made a great team. I want to thank everyone for the support I received as I navigated the active secretary role technically for the past 3 years. I now have 3+ years clean and sober because of this commitment and the relationships I’ve forged over this time. I look forward to one more year serving with this dedicated group of recovering nicotine addicts in the role of secretary emeritus.

Primarily this past year, Terri, our Secretary Elect has mastered the huge job of keeping up with all the changes in the directory and the P&P as directed by the board. She is more than ready to assume the role of active secretary. Our Secretary Emeritus, Tammy, kept us on the straight and narrow and was always there to do the painstaking research to support or negate any of our ideas. We would not have made it through some of the issues that arose this past year without her. We know she’s found other ways to be of service, so we’ll be seeing lots more of her lovely self.

As a team, we talked with a number of members who we believed would make a great addition to the board and we hope we have nominations from them this weekend. I know I speak for the entire secretary team when I say that the benefits we receive from serving the fellowship in this capacity far outweigh the challenges.

- Not only do we keep what we have by giving it away, we also have developed deep friendships that I believe will last as long as any of us want them to.

- We learned so much about how this fellowship operates and how vital it is that we support our World Services to continue to carry the message to those who want to quit using nicotine and also for those of us who want to stay quit.
- And while we may have to put in some long hours a couple times a year at board meetings, what we give, we get back 10-fold.

Please come join us. Terri, Tammy and I are here all weekend if you have any questions about the secretary-elect position.

In loving service, el

### **3. Office Manager**

Everything is going well at the NAWS office. The office continues to stay busy with literature sales, donations, and calls from members and prospective members.

During the first quarter, the office shipped 181 packages, and processed 224 donations. Out of the 181 orders that were shipped, 56 (equal to 31%) of the shipments included Newcomer materials. The most requested item was “The Book,” in which 121 were shipped, followed by the “The Step Study Workbook,” in which 84 were shipped. The Office sent out 13 packets of “Materials to Start a Meeting.”

The eCommerce phase of the new website is currently underway. It is an amazing new store. Our Graphics Coordinator, Wayne S., has worked diligently to create the new images that have now been uploaded to attach to products as they are added. Test orders are being completed to streamline the ordering process in preparation for a customer friendly shopping experience, and much thought and care is being put into guiding our overseas members to the resources currently available in their locations.

I’ve continued to meet with the Archives Committee weekly to assist with cataloging the archive files being stored at the office. In preparation for the conference, we’ve allocated more time to sorting through documents to scan and copy so we are able to share the documented history of the Fellowship as we celebrate the 40th Anniversary of the conference.

Respectfully submitted,

Allison A.

NAWS Office Manager

#### 4. Treasurer Report

We ended the year with \$52,103 in our bank accounts, after beginning the year with \$47,460. Our end of year inventory was \$24,565, compared to \$29,055 at the beginning of the year. Our total assets at the end of the year were \$82,205, compared to \$82,746 at the beginning of the year.

Donations for 2024 were \$20,783, down from \$23,456 the previous year. 2024 Literature sales were \$20,554, down from \$24,850 in 2023.

Our total expenses for 2024 were \$40,368, compared to previous year expenses of \$42,328. We spent about \$2000 less in 2024, compared to 2023.

All in all, our total income after expenses for 2024 was a net loss of \$-563, compared to a net profit of \$854 in 2023.

In early 2025, our Board committed to spending approximately \$12,000 to upgrade our website.

We do the best we can to spend your money wisely, always searching for the best deal we can find on any expenditures.

We continue to benefit greatly from the countless hours our many volunteers contribute to carry our message of recovery to the nicotine addict who still suffers.

In service,  
Bill P.

# Intergroups

## 1. Chicago (CINA) - No Report

## 2. Georgia

Nothing to report from GA - we do have a phone line - but no one has called it in months

## 3. Maryland

### Intergroup: NicA Maryland

e-mail: nica.maryland@gmail.com

Phone: No Intergroup phone contact number at this time

Website: None

Chair: Grace H.

Number of meetings: 2 total at this time (Columbia & Baltimore)

Online groups: 2

Neither group meets in person. They are online Zoom meetings.

The Monday night (Breath of Life – Baltimore, MD) meeting Currently this meeting has 15-30 members attending weekly.

Group Representative – Galen T

The Wednesday night 6pm EST (Celebration of Life - Columbia, MD) meeting. Currently this meeting has between 15 – 25 members attending. This meeting has been added to the New Website.

Group Representative – Keith H



## 4. Minnesota

There are currently 2 active, in-person meetings operating in Minnesota. Each of these is steady and outreach efforts are ongoing. The third in-person meeting, which has been active for 20+ years, has unfortunately ended. We are hoping to put together some additional opportunities for service for our local members, primarily focused on outreach.

### **Election of 2025 Officers for Maryland Intergroup:**

Officers' terms run January 2025 – December 2025.

- Chair – Grace H. (First 1-year term)
- Treasurer – Kay F-L. (Third 1-year term)
- Secretary – Meg N. (First 1-year term)

### **NAWS 2025 Conference**

**Maryland delegate information:** The Maryland Intergroup and its meeting are allotted 3 delegates. The follow members will be represented these groups for the 2025 NAWS Annual Conference.

Meg N. will serve as the Intergroup delegate

Grace H. will serve as the Wednesday meeting delegate.

Keith H. will serve as the Monday meeting delegate.

The Maryland Intergroup voted to subsidize its delegates to cover delegate registration costs for hybrid (not in-person) attendance to the 2025 NAWS conference.

The Maryland Intergroup will participate in the Origins Panel which will be held at the conference.

**Donations:** We are collecting donations to our Maryland Intergroup via check by mail and electronic bank-to-bank transfers via Zelle. Donations are sent to our IG Treasurer,

Kay (M.K. Faul-Lynch). Kay records and manages these funds. The current amount in our treasury account is \$ 458.00.

## **5. New Jersey/Pennsylvania**

NJ/PA Intergroup is still dormant.

## **6. New York Metropolitan Area**

We voted at our January 25, 2025 Intergroup meeting to change our bylaws to be inclusive of members outside of the New York area who participate in meetings we list. With the advent of video conference meetings, we have many more members from far and wide who may wish to be officers of our Intergroup or delegates to the NAWS conference. The change states:

“The membership of this Intergroup shall be composed of Nicotine Anonymous members from any of the NYMAI groups and those members who comprise the New York Metropolitan Area Intergroup.”

We will be meeting via video conference this Saturday, March 15th and hope to finalize delegates for the conference, (although we are behind the deadline of March 2nd.) We will also be discussing our annual Gratitude Lunch which is typically held in July. At our next quarterly meeting in June we will begin planning for our annual Clean in the Catskills retreat.

It is with deep sadness that we report the loss of Kathy K. and Scott J., both former chairs of NYMAI and NAWS. We remember them with gratitude for their service and powers of example

The New York Metropolitan Area Intergroup (NYMAI) continues to meet virtually four times a year. We represent three face-to-face meetings and nine virtual meetings.

We continue to have a rotation of members chairing the IG meeting. Chairs are responsible for drafting a letter for our e-newsletter which also includes the agenda and last meeting’s minutes. On average we have approximately ten members who participate in these meetings. Our e-newsletter is sent to about 290 subscribers.

Our website <nymainica.org> lists general information about the fellowship and our meeting list. Also included are updates on events we sponsor such as our annual Fall retreat in the Catskill Mountains, and our annual Gratitude lunch in the summer.

This year we expanded our bylaws to be more inclusive of members regardless of their geographic location.

Our Intergroup will be represented at the conference by one of our members. Looking forward to seeing you in Austin!

In service,

Martha K.

On behalf of NYMAI

## **7. Northern California - No Report**

## **8. Southern California**

A Newcomer Workshop was held in January followed by a free lunch. Thanks go out to The Burbank Group for hosting the event.

Preparations for the upcoming World Services Conference in May have been the focus the last few months. Several members of SCINA will be helping with the hybrid technology including Bill H. and Reese N. in person, and George O. as an online co-host. Bill H. will also be part of the Saturday night pioneer panel to discuss the history of SCINA.

Also, congratulations go out to our long-time members who celebrated their Smobriety in April: Jeff M. and Kay M with 16 years and George O. with 23 years!!!

## **9. Iran**

Iran NicA has released its quarterly report.

163th meeting was opened on February 28 at 8:00 with a moment of silence followed by serenity prayer.

Reading 12 traditions and 12 concepts of service.

- Roll call for delegates and staff

Only literature committee was absent

- A workshop was conducted by workshops committee in relate with 1th tradition for 30 minutes.
- Chair elect, treasurer, secretary reported in brief (chairperson position is vacant)
- Website committee reported. Iran NicA regional council has registered NicA logo locally to prevent any misuse by parallel fellowships in the future.

Iran NicA strongly recommends to not put any Iran's meeting list in NAWS website.

instead, we suggest that, any request in regard with Iran meetings, to be redirected to our local website since the fellowship has more than 260 in present meetings, our formal NicA website is [www.nicairan.org](http://www.nicairan.org).

The link , to our meetings list is <http://nicairan.org/iran-meetings/>

- Workshops committee reported.
- Chips and coins committee reported. Prices have increased due to high inflation. Chips colour and quality are not in good conditions.
- Local magazine committee reported. Next edition is ready to print
- H & I Committee had nothing to report.
- Outreach committee reported. the committee asked(outreach booklet of nicotine anonymous) to retranslation
- Texts & translation committee reported. Newcomers booklet edition received via E-mail by NAWS

The pamphlet Nicotine addiction and mental health concerns received via E-mail from NAWS . The pamphlet has been translated into Persian and was delivered to literature committee for printing.

Reflections on freedom's translation is under progress by 60% Delegates packet (in order to participate in annual conference received)

The outreach booklet of nicotine anonymous is under translation Property & store Committee report. Lack of 90days 90 ways

- CEO of Iran NicA report: Since we have registered the logo of NicA in the name of Iran Nica, it is necessary to inform other parallel fellowship to stop using this logo as they did in the past, otherwise Iran NicA would take legal action against them

- Mohammad E. was elected as chairperson of Iran NicA regional council for next two years
- A motion was made by district 12 in regard with making E-book of our literatures seconded by district 3 and 5

Iran NicA regional council coordinator Reza P

## **10.Nicotine Quit Buddies - No Report**

## **11.Voices of Nicotine Recovery**

### **VONR Intergroup Report**

May 2, 2025

#### **Meetings**

14 meetings in Zoom

8am meetings often have 70+ in attendance

We are training 1-2 new Zoom chairpersons a month

#### **WhatsApp**

Our WhatsApp group is continuously thriving, with NicA meetings and announcements being posted daily, and 24/7 support between meetings. An additional VONR Service Support WhatsApp group is helping to support chairpersons and others who provide service in VONR.

#### **Speaker Shares**

Our Speaker Share program is ongoing, with speakers from all over the world being recorded and posted on our website 1-2x/month. We offer over 300 speaker shares in playlists by year.

#### **Chips Program**

Our Chips program is as popular as ever, with over a dozen chips sent out monthly. We are still struggling to find chips.

Thank you for letting me be of service,

Aimee C  
VONR Group Rep

## **12.Free Bridge**

The FreeBridge is a phonenumber for meetings of Nicotine Anonymous. The phone number for the FreeBridge is 667-770-1474 in the USA. The access code is 207490.

Currently there are 31 meetings throughout the week. At a minimum, there are 4 meetings per day. Except for Sundays there are meetings everyday (All Eastern time) at 8AM, 11AM, 8PM and 11PM. Sunday meetings are at 9:30AM, 12PM, 8PM and 11PM.

The FreeBridge Intergroup officers for 2025 include Michael from CA as Chair emeritus, Tom from Iowa as Chair active, Darren from KY as Chair in training, Carolyn from NY as Secretary emeritus, Susan from MA as Secretary Active. We are still looking for a Secretary in Training.

As of now, the FreeBridge will be sending 5 delegates to the World Services Conference in May.

The FreeBridge is doing well financially. We are thriving.

The founder of the FreeBridge, Scott from AZ, passed away earlier this year.

## **13.UK**

Gordon B has stepped up and offered his services as chair to help the UK intergroup to regain momentum and is still meeting quarterly. However, we are struggling to fill posts.

Matthew H

## **14. India - No Report**

## **15. Russia - No Report**



# Committees

## **1. Archives Coordinator**

The Archives committee continues to meet on Wednesdays at 11am EST. Anyone who is interested is welcome to join us. We are continuing to organize all our digital and physical documents into categories so that they will be easier to locate and share in future. In addition, Allison has scanned many documents that we don't have online and again these are being catalogued in our Archives. When our new website goes live the fellowship will be able to view these Archive documents which will be gradually uploaded to the website.

Tammy T

## **2. Conference Committee Report - No Report**

## **3. E-mail coordinator - No Report**

## **4. In Reach Coordinator**

We are still using Constant Contact as our means for sending out information to the fellowship. We have been working with the new website to create a new distribution list for people to sign up for a Daily Courage message that Beth will be creating and helping to send out the messages for those that sign up for the Daily Courage Reports for the past 12 months - Since the last conference.....

We have sent out 18 campaigns (emails)

Open Rate - 33% (97% on computer and 3% on mobile device)

If there is a link to click on only about 4% click on the links

Unsubscribe rate is less than .01% per email

Contacts - Current 1330 - Removed about 475 contacts due to consistent Bounces and blocked emails. We now average about 15 bounces per email



We have 95 new contacts and 65 contacts that have unsubscribed

**Contacts**

We cleaned up our contact list and deleted over 500 emails that have been bouncing for years 92 contacts have subscribed and 58 have unsubscribed over the past 12 months  
Total of 1331 contacts

**Emails Sent**

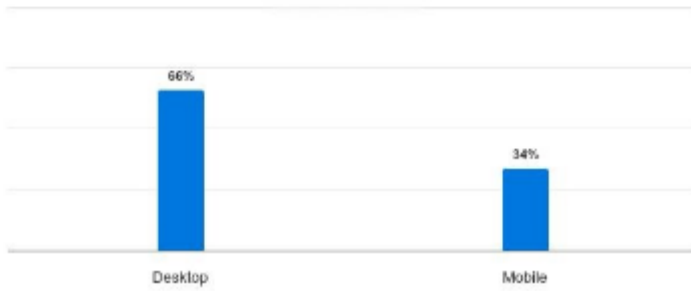
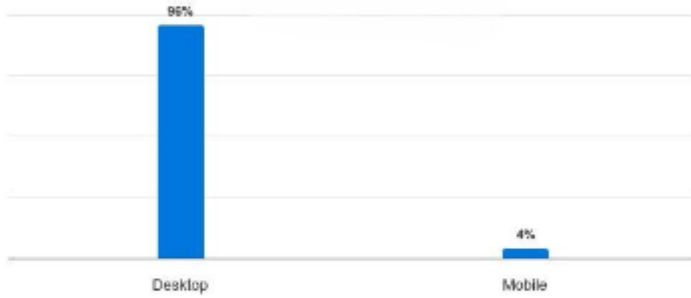
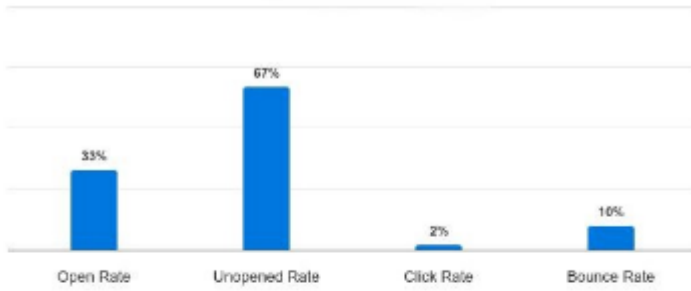
20 emails sent in last 12 months

Prior to cleaning up the bounces

Open Rate	Mobile Open Rate	Desktop Open Rate	Click Rate	Bounce Rate	Unsubscribe Rate
32.78%	3.74%	96.26%	1.72%	8.45%	0.20%

After removing over 500 bounced emails

Open Rate	Mobile Open Rate	Desktop Open Rate	Click Rate	Bounce Rate	Unsubscribe Rate
32.79%	3.55%	96.45%	1.63%	3.98%	0.18%



### Trends

Compare your stats over time and across your industry during the selected time range.

Your open rate:	33%	Your click rate:	2%
vs. previous 12 months	+1% ↑	vs. previous 12 months	+0% —
vs. industry average	3% ↓	vs. industry average	+1% ↑

### Titles of emails

- Delegate Packet2025
- Board Minutes Feb2025
- Meeting List Update
- Conference 2025 Delegate registration
- Delegate Workshop March 2025
- Board Minutes Jan2025
- Board updates 2025
- Board Updates - December 2024
- October 2024 Minutes
- Delegate Workshop 2024 reminder
- Delegate Workshop 2024 invite

October 2022 Minutes  
Office Manager Position  
Conference 2025  
Delegate Workshop 2024  
VONR 20th Anniversary  
Marathon  
July 2024 Minutes  
Board Updates July 2024  
Office Manager Position2  
Conference 2024 minutes

## 5. International Groups Coordinator

Presented information 2/15/25 at the Delegate Workshop Committee about the activities of International Groups Coordinator, and made request to members to become a committee.

**Nigeria-** provided a new member with resources and Materials to Start a Meeting

**Argentina-** provided assistance with getting group meetings info corrected on our website.

**Brazil-** Coordinated with NicA in Brazil to help connect a newcomer to meetings.

**Hungary-** provided a new member with resources and Materials to Start a Meeting

## 6. Literature Coordinator

A committee member moved on to another NAWS position. Recruited two new members

Committee continues reviewing material for Seven Minutes Select project. To date approximately have selections from 124 of 144 issues

Provided an updated draft of a new Copyright page for all books, Materials to Start a Meeting, the Newcomer's Booklet, and Facing the Fatal Attraction.

Provided an updated draft of a new Copyright page for all books, Materials to Start a Meeting, the Newcomer's Booklet, and Facing the Fatal Attraction.

Provided a document for updating in detail the Literature Development and Approval process. Awaiting final approval and amendments made to the P&P.

Obtained information about On-demand and eBook publications in the EU. It's half the cost for our members to purchase on-demand books through Amazon in the EU than to buy/ship from the USA. These publications enable us, via Ingram Spark, to sell books internationally, even though the royalties aren't as much as selling through the Store in the USA.

Prepared material for a workshop at the conference focused on the past, present, and future development of NicA literature, and availability to international members. Coordinated and met 3 times with the chair-emeritus.

Worked with the Delegate Workshop Committee and presented information about the Literature Coordinator and Committee's service to the fellowship. Presented the information at the workshop on 2/15/25

Worked with the Delegate Workshop Committee and presented information about the proposed amendments to the chapters on Steps Seven and Step Eight in the Book. Facilitated, with committee members, the first workshop in November of 2024 and 2nd Literature Workshop on 3/1/25.

Provided to the Workshop Committee a draft description of the committee's responsibilities and service for the Workshop Committee's consideration in the P&P.

Worked with the Website committee to provided selected literature from most all our books and pamphlets to use as quotes on the new website.

Coordinated with Website Servant to make corrections/updates to current website in preparation for transfer to new website.

Requested a collaboration with the Tradition Committee for a consensus on developing a Literature Guidance Tool addressing various topics.

**7. Meeting list Coordinator - No Report**

**8. Name&Logo, Trademark Policy Coord - No Report**

**9. On Demand/E-publishing Coordinator**

As of 5-2-25

√ - denotes in process

**Trial for On-Demand Distribution Outside US**

GOAL: Make Reflections on Freedom available for sale/distribution outside US in UK, EU and AU through IngramSpark

RATIONALE: Currently RoF is not available outside the US due to VAT taxes and high cost of shipping. So we are losing sales because we are sending PDFs to members. Making RoF more widely available will increase access to the still suffering addict, increasing sales.

OUTCOME: Since 1/1/25, sold 3 in UK and 1 in AUS.

NOTE: **Promoting print-on-demand books for Nicotine Anonymous**, especially in **the UK, EU, and Australia**, while honoring the integrity of our **Traditions**, involves a strategic mix of clear messaging, SEO, regional accessibility, and low-cost outreach.

**Protect NicA's Intellectual Property**

GOAL: Ask RecoveryHQ website owners to remove all copies of our copyrighted literature from their servers.

<https://images.recoveryhq.com/wp-content/uploads/2020/07/13124946/Nicotine-Anonymous-The-Book.pdf>

<https://images.recoveryhq.com/wp-content/uploads/2020/07/13125020/Nicotine-Anonymous-Step-Study-Workbook.pdf>

<https://images.recoveryhq.com/wp-content/uploads/2020/07/13125224/A-Year-of-Miracles.pdf>

<https://images.recoveryhq.com/wp-content/uploads/2020/07/13125141/90-Days-90-Ways-1.pdf>

<https://images.recoveryhq.com/wp-content/uploads/2020/07/14043938/2020-NICA-Conference-Booklet.pdf>

RATIONALE: The Chairperson has repeatedly asked website owner of recoveryhq.com to remove illegally posted PDFs of NicA literature. Yet copies are still on their servers, available via search.

TASKS:

- Contact recoveryhq.com website owner again.
- Ask them to take the files OFF the server completely.

GOAL: Stop the illegal use of our name and registered trademark

<https://recovery.org/support-groups/nicotine-anonymous/> - uses our name and completely changed our 12 Steps

RATIONALE: Our trademark is registered and any use of it is illegal, especially to promote their services with another version of our Steps.

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Thank you for allowing me to be of service,

Aimee C.

### **10. Online Meeting Coordinator**

This service position involves setting up online meetings (via Zoom account) for any NAWS service committees. Meetings set up this quarter include Workshop Planning Committee, Delegate Workshops, Literature Workshops, Archives Review Committee; meetings for Treasurers, Secretaries, and Chairs, NAWSC 2025 Planning Committee, Service Structure Committee, and Public Outreach. I will be setting up the meetings for the Conference soon. After each meeting, if asked, I can send recordings and/or AI meeting summaries to the requester. I have had this commitment for several years. In the spirit of rotation, if you would like to take over this commitment, please contact incoming Chair Matthew H.

**11. Outreach Coordinator - No Report**

**12. Pen Pal Coordinator – Email No Report**

### **13. Pen Pal Coordinator – Paper No Report**

### **14. Seven Minutes Editor**

The March SevenMinutes issue has been mailed and is posted to the NicA website. We currently have 49 paid subscribers with an additional 62 members who receive a complimentary print copy for contributing at least \$10 per month to the fellowship. Please consider submitting an article for the next issue, particularly as pertains to your NAWS conference experience. Because the submission deadline runs into the Conference weekend, the submission deadline is extended to May 10. Other submissions are welcome too - recovery stories, poems, meditations, etc. Send your experience, strength and hope to [SevenMinutesEditor@nicotine-anonymous.org](mailto:SevenMinutesEditor@nicotine-anonymous.org)

Chris H

### **15. Service Structure Committee**

The Service Structure Committee (SSC) has finished up the second round of changes to the Bylaws. Unlike the first round of changes, that were approved at the 2023 World Service Conference (WSC), this second set of changes are basically wording clarifications. These proposed changes have been reviewed by the Board and ready to be presented to the voting Delegates for final approval at the 2025 WSC. It was decided by the Board that these proposed changes did not need a dedicated workshop at the WSC but will be presented for a pass or fail “up and down vote” for approval on Sunday at the 2025 WSC. The SSC concurs with this approach.

These proposed final changes were sent to the current Delegates in January (90 days before the WSC) and will be presented to all registered voting Delegates at the pre-conference Delegate meeting 30 days before the WSC. Bottom line, the proposed changes are included in the Delegate Package prior to coming up for an “up and down vote” by the Delegates.

Lastly, the SSC is a small group and seeking to expand the committee. We have a standing invitation to all retiring Board members who are rotating off the Board and who would like to continue doing service. In addition, the SSC is open to all NicA members who wish

to get involved in service to the Fellowship. All NicA committees are open to all members all the time.

Respectfully submitted in service,  
Bob S, Coordinator the SSC

## 16. Teleservices Coordinator

**Total Calls this Quarter was 323 from Dec. 23, 2024 – April, 17, 2025 (specifics below)**

Even though many of the calls for request for technical assistance, like navigating the website or online meetings, we still had many opportunities to help carry a message. We have a dedicated team of members across the country to return calls. Some have experience with vaping some with chewing, men and women, young and old and more that make up an awesome team. It's great to be able to have gotten to know you all so as we forward calls with some of the same backgrounds. I'd like to take the conference report to give a thanks to those, "answering the call" in more ways than one.

Fran and Nick in New York, Jeff in Georgia, Jamie in Florida, Allison in Texas, Beth and Steve in Illinois, Chad in Minnesota, Shirley in Ohio, EdT, Rob, George, Nilay & Mary Jane in California, Joe & Nancy in Massachusetts, Natalie in New Hampshire, If anybody else wants to join the team, there's always room for more!

Together during the year of 2024, we planted around 1200 seeds of hope! How awesome is that !!!

### **NAWS 877# incoming call roster:**

78- Outreach for help quitting

66- General Info

36- Mtgs. in general

35- Hang ups / no message / We hope took the website address and then hung up 😊

17- Think we are Quit Now

12--Website help

12- Zoom mtgs.

11- Face to Face mtgs.

11--Literature /contributions-



9- International – 1-UK, 4- Canada, 1-Brazil, 2- Spain, 1-Argentina,  
9-- Vape  
8 - Phone mtgs.-  
5- Social worker / Clinician  
5 - Family member  
5 - Start a mtg.  
4- Sponsor  
Many call backs to team members for more info !

### **17.Traditions Committee Coordinator**

The Traditions Committee reviewed the following items this quarter:

- Delegate Package
- New verbiage for the website
- Form asking groups to add meeting to new website
- March Seven Minutes newsletter
- Flyers to be posted on NAWS website, including for Delegate Workshop, Pre-Conference Delegate/Remote Attendance Workshop
- NicA News emails
- Proposed updates to “How to Start a Meeting”
- Logo discussion with Russian group on Telegram
- Responded to questions from Board, including advice on how to answer emails related to Traditions

According to the NAWS Policies & Procedures, each year the incoming Active Chair selects between 5-7 members to serve on the Traditions Committee. It has been an honor and

privilege to serve on the Traditions Committee this year, alongside Martha K., Steve M., Grace H., and Jean L-S., as well as former members Marguerite B. and Tammy T.

## **18. Translations Coordinator**

Formatted translated pamphlet literature for the website committee including updated versions, additional pamphlets, and additional languages.

Presented information 2/15/25 at the Delegate Workshop Committee about the activities of the Translations Coordinator, and made request for members to become a committee.

Currently working with 16+ translators and languages as follows:

**Greek-** American member offered to assist me with translation work in general. She knows Greek and she will start there. Provided Google docs with the four Literature Statements (English) and a draft translation of Introducing Nicotine Anonymous. Provided a document explaining the entire translation to publication process, which she translated to provide to Greek members who she will work with.

**Hindi-** Reviewed translations of The Serenity Prayer for Nicotine Users, Our Preamble, The Twelve Steps/Twelve Traditions, and Our Promises. Converted Word doc to Google docs and met a few times on Zoom to provide assistance and determine corrective edits. Provided Word doc translation of Literature Statements, Serenity Prayer for Nicotine Users, and Our Preamble to website committee member for new Hindi section.

**Marathi-** Began communicating with members in India willing to do Marathi translations, another language in India. Provided translation documents of literature statements to website committee member for new Marathi section.

**French-** Provided Google docs with the four Literature Statements (English and draft translation), a draft translation of “Introducing Nicotine Anonymous,” “To the Newcomer and Sponsorship,” “Our Policy of Openness”, and How Nicotine Anonymous Works” to new French member/translator. These have been completed and provided translation documents to a website committee member.

**German-** Facilitated a Zoom meeting with German member willing to help with translations. She is providing improvements to the draft translations I provided. Provided translation documents to the website committee member of “Introducing Nicotine Anonymous, To the Newcomer and Sponsorship in Nicotine Anonymous, Our Policy of Openness: Our Higher Power As We Each May Come to Understand, How Nicotine Anonymous Works: Honesty, Openness, Willingness, Nicotine Anonymous: The Program and The Tools, A Nicotine User's View of The Twelve Steps, The Serenity Prayer for

Nicotine Users, Slogans To Help Us Be Happy, Joyous and Free Living Without Nicotine, Our Promises.” translator will continue to work on the pamphlets the former translator did not do.

**Spanish-** Continued to work with translator in Spain on the Google doc for the Step Study Workbook with progress Steps 1-4 complete. Provided Spanish translations of 17 pamphlets to the website committee member.

**Spanish/Argentina-** Coordinated with a member from Argentina on a Spanish/Argentina translation of the Step Study Workbook. Spanish/Argentina is a variation typical to South America. This is another example of the value of using local translators over just a web translator. Although some different words, Google translates both versions as nearly identical into English. Will provide the literature statements, “Introducing Nicotine Anonymous”, and “To the Newcomer and Sponsorship” to the website committee member.

**Dutch-** Coordinated with a Dutch member to translate the four Literature Statements (English) and “Introducing Nicotine Anonymous,” and provided translation documents to a website committee member for a new language section.

**Portuguese-** working with member from Brasil as she started with Reflections on Freedom.

**Lithuanian-** Coordinated with a member to complete a translation of the 4 literature statements and “The Serenity Prayer for Nicotine Users.” Provided translations documents to a website committee member for a new language section.

**Korean-** Met on Zoom, and provided member with draft translations of literature statements and “Introducing Nicotine Anonymous”

**Serbian-** Have the 4 statements and working on “Introducing Nicotine Anonymous”

**Chinese-** Coordinated with a member (two years ago) to translate the 4 literature statements and “Introducing Nicotine Anonymous.” Provided translation documents to website committee member for new language section.

Presented information at the Delegate Workshop Committee about the Translations Coordinator’s service to the fellowship.

**Arabic-** Provided Google docs with the four Literature Statements (English) and a draft translation of Introducing Nicotine Anonymous.

**Turkish-** Provided the 4 literature statements

**Hungarian-** Established a contact that I will develop.

## 19. Web Coordinator

5/2/25

### Current Tasks: deadline May 14<sup>th</sup>

- Complete adding products to Store
- Complete Library uploads
- Complete Global Literature pages

### Launch around June 19<sup>th</sup>

Here's what's left:

- NicA & Fluid Minds Review & Feedback on the entire site
- Final Revisions
- Final Approval
- Launch the website
- Request a transfer of the domain
- Complete the domain transfer

It is highly likely we will end our account with Zoho by July 1. Before then it is critically important that we set up all organizational emails on Google Workspace.

Thank you for letting me be of service,

Aimee C.

**20. Worldwide meeting list coord. - No Report**

21. Ad hoc Workshop Committee

The Ad hoc Workshop Committee currently consists of six members actively serving: Gordon, Checko, Terri, Margaret, Maria, and Grace.

At the January 18, 2025 Board Meeting, the committee was officially recognized as a Nicotine Anonymous World Services (NAWS) Ad Hoc Committee. Grace currently serves as the committee coordinator. The committee has developed and submitted its Policies and Procedures to the NAWS Board for review.

Since January 18, 2025, the committee has facilitated three workshops:

- February 15, 2025 – NAWS Delegate Workshop
- March 1, 2025 – Literature Workshop
- April 5, 2025 – Pre-Conference Delegate/Remote Attendance Workshop

The committee is in the process of developing parameters for facilitation aids to support effective and well-structured meetings. Additionally, the committee has created a post-workshop survey to gather feedback from the fellowship. This feedback will help improve future workshops and ensure they align with the needs and interests of the fellowship.

The survey responses received so far have provided valuable and constructive feedback. Notably, many respondents expressed a strong interest in holding more workshops in the future. A summary of the survey feedback can be provided upon request.

Based on the survey responses and verbal feedback received following the workshops, there is strong indication that this committee can continue to effectively serve the fellowship in the long term. Therefore, we respectfully request that the committee be transitioned from an ad hoc committee to a standing committee.

- **MOTION:** We respectfully request that the Ad hoc Workshop Committee be transitioned to a standing Workshop Committee.

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### **Pre-Conference Delegate & Remote Attendee Workshop Survey Synopsis**

Held via Zoom April 25, 2025

There were 13 responses.

The rating for each item ranged from 1 to 5. Five being the best. Below are the averages for each category:

Relevance of Content-----	4.46
Clarity of Presentation-----	4.15
Facilitator Engagement-----	4.23

Interaction/participation-----4.38  
Usefulness of Materials/Resources-----4.38  
Overall satisfaction with workshop-----4.30

Average of all categories ---4.32

Overview of written comments:

What aspects of workshop were most beneficial:

The general consensus stressed the information shared for delegates as well as remote participants via phone access. A lot of emphasis was also relayed for going through the delegate packet, delegate duties and roles at the conference

What aspects of the workshop could be improved:

Most participants noted no improvements needed. Improvements that were noted were having presenters be more prepared or allowing for someone who knows about the particular topic at the workshop to answer questions. Work through the packet from start to finish at the beginning of the workshop, then take time for detailed explanations and questions. Control of meeting when a participant goes off topic.

Suggestions for additional workshops:

Traditions workshop and/or workshop specifically on Service Structure, each part explained to members. Review of Voting procedures prior to conference. Supporting delegates toward expanding communication- through groups/intergroups.

Contact requested:

Damara R. email redstar1000@sbcglobal.net (did not specify which topic but mentioned review of voting procedures prior to conference

Overall review:

Most of the responses were positive and are expressing gratitude for the workshops being held. In general, the participants were happy with the information given and the Q & A portions. Mentions were made of being glad for attending and feeling more prepared. One request was that the questionnaire be anonymous. It is, no name or email are required. There were comments about a facilitator not being prepared and that is why the lower numbers for the categories.

Respectfully Submitted:

